



Town Hall, Castle Circus,
Torquay, Devon TQ1 3DR
Main Switchboard (01803) 201201
Fax (01803) 207006 DX 59006

FORWARD PLAN

Compiled on behalf of the Mayor of Torbay

PlanTitle

StartValidDate to EndValidDate

For information relating to the Forward Plan or to request a copy in another format or language please contact:

Teresa Buckley (01803) 207013

Email: teresa.buckley@torbay.gov.uk

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

Although Government regulations suggest that Key Decisions should only refer to Executive functions, Torbay Council has decided that those Council functions that would have been a Key Decision if they were to have been decided by the Mayor will also be included in the Forward Plan. This will include changes to the Council's Policy Framework and decisions that are not in accordance with the Council's Budgetary Framework.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council and is available for inspection at the Connections offices in Torquay, Paignton and Brixham. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

Gordon Oliver
Mayor of Torbay

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Commissioner, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Executive Head of Human Resources the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Commissioner, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

Our Pledges

Working for a healthy, prosperous and happy Bay

- **Sympathetic regeneration**
- **Boosting local employment**
- **Protecting vulnerable children and adults**
- **A cleaner, greener, healthier Bay**
- **Expansion of our tourism and heritage offer**
- **A safer Bay**
- **Value for money**



Forward Plan Contents:

Matter for decision	Expected date of Decision	Decision Maker	Page
Index_Title_DueDate_Dmtitle_Page			

Masterplan Supplementary Planning Documents

Torbay Council has commissioned the preparation of four Masterplans to assist the delivery of key elements of both the existing Adopted Torbay Local Plan and the new emerging Local Plan for Torbay (A landscape for success). These Masterplans have now been completed and it is the intention that they should be brought into the planning system on a formal basis as Supplementary Planning Documents (SPDs).

The relevant documents are as follows:

1. Torquay Town Centre Masterplan SPD;
2. Paignton Town Centre Masterplan SPD;
3. Torquay Gateway Masterplan SPD; and
4. Collaton St.Mary (Paignton) Masterplan SPD.

Each document sets out detailed proposals for development in the context of broader strategic policies set out in the Adopted and emerging Local Plans. These SPDs will therefore provide detailed guidance for the delivery of proposals in the two Local Plans.

Wards affected:	All Wards
Consultees:	Ward Councillors; Neighbourhood Forums, Community Partnerships; residents, land owners, developers, businesses and other interested parties.
Means of Consultation:	<p>The four Masterplans have been prepared by the Council's appointed consultants, in liaison with the Council's officers and Members, local communities and the three Neighbourhood Forums.</p> <p>There has been a considerable amount of consultation and engagement from the early stages of Masterplan preparation through to the completion of final drafts. This has included a range of meetings, exhibitions, surveys and workshops.</p> <p>As part of the transition to Supplementary Planning Document (SPD) status, Masterplans have been published formally for consultation for four weeks during October and November 2014, together with their respective Statements of Consultation. These are available to download from the Council's bespoke Masterplan webpage and hard copies have been deposited at the Council's Libraries and Connections Offices for reference. All documents are available as free downloads or to purchase as hard copies. Representations are being invited in writing and by email. Comments will be analysed and taken into account before the SPDs are finally Adopted by Council in early 2015.</p>

Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Strategic Planning, Housing, Energy & Environmental Policy (Councillor David Thomas) - Director of Place - Steve Turner
Corporate Priority:	A cleaner, greener, healthier Bay; A safer Bay; Boosting local employment; Corporate support; Expansion of our tourism and heritage offer; Protecting vulnerable children and adults; Sympathetic regeneration; Value for money
Key Opportunities:	The Masterplans provide a unique opportunity to promote the positive economic, social and environmental enhancement of four key areas of strategic significance to Torbay. These SPDs will facilitate the delivery of lasting economic, cultural and social change in the context of a clear vision and strategic objectives. Progression of the four Masterplan SPDs will provide the detail necessary to deliver the broader umbrella policies and proposals set out in the Local Plan, to ensure that these areas have sustainable futures. Adoption of the Masterplans as Supplementary Planning Documents will enable the achievement of these opportunities.
Key Risks:	A considerable amount of resources, creative energy and input from consultants, local communities and Councillors has gone into the preparation of each Masterplan. Failure to progress this work would result in a lost opportunity to help secure significant economic and community benefits for local areas. Failure to formalise this work in the form of SPDs would represent a lost opportunity to secure appropriate weight in policy terms for the implementation of the detailed guidance set out in each document. The absence of detailed guidance to supplement broader planning policies for these areas would place at risk the community's ability to help influence the evolution of change and shaping of place in these key locations.
Type of Decision:	Policy Framework Plan Council
Decision Maker:	Council
Intended Decision Date:	Thursday, 5 Feb 2015

If you want to make representations contact:

Steve Turner, Service Manager, Spatial Planning, Strategic Planning Team, Electric House, Town Hall, Castle Circus, Torquay TQ1 3DR, telephone 01803 208812, email steve.turner@torbay.gov.uk

